



# ONLINE ACCOUNT MANAGEMENT

## What you'll need

- 1 Find your four digit **account number** in the top right hand corner of your invoice



- 2 Find your six digit **invoice number** in the top right hand corner of your invoice



## Sign up for Access

- 3 Go to [www.RecyclingServicesofFlorida.com](http://www.RecyclingServicesofFlorida.com) and click on the **Pay Now** button on the top right of the web page.

At the Customer Portal, click: **▼ I'm new. I need to Create an Account**

Enter the following information:

- Email Address
- Password
- Reminder Question/Answer
- Customer Account Number  
*If you have multiple locations, simply enter the 4 digit Account Number with a period and the site number ( ex.: 1234.3)*
- Include the company code of RS immediately followed by the last six digits your Invoice number

Invoice No.:

Invoice amount (**NOT** the amount due)

**Clicking the Register button will register the account and generate a confirmation email**

## What you can do

- ▶ View or print invoices
- ▶ Pay your account balance
- ▶ Schedule payments
- ▶ Add multiple accounts
- ▶ Update or change your billing information

EASY TO USE

24/7 ACCESS

SECURE  
PAYMENTS

### QUESTIONS?

If you have any questions about our Customer Portal or need assistance in registering, feel free to give us a call. We have a dedicated phone number **727-573-9150** available Monday-Friday 7:00 – 5:00pm. Or send us an email at [RSFDISPATCH@recyclingit.com](mailto:RSFDISPATCH@recyclingit.com)

**Recycling Services of Florida**

3560 126th Ave. N.  
Clearwater, FL 33762  
(727) 573-9150

# INVOICE

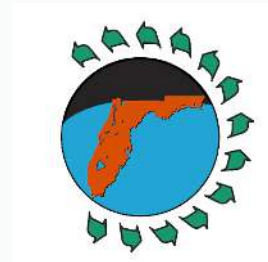
For Service or Billing Inquiries please contact [RSFdispatch@recyclingit.com](mailto:RSFdispatch@recyclingit.com)

**TO:**  
**TEST CUSTOMER PAY NOW ONLINE**  
**123 Holden Road**  
**LAKELAND, FL 33811**

INVOICE NO. 0000064456  
PAGE 1  
DATE May-31-21  
CUSTOMER NO. 2570  
SITE NO. 0  
REFERENCE NO. test

SERVICE DATE	CODE	DESCRIPTION	REFERENCE	QTY.	AMOUNT
	(0001)	PO.#test TEST CUSTOMER PAY NOW ONLINE 123 Holden Road, LAKELAND FL			
		Serv #001 FRONTLOAD PERM ORL 7.00			
31 - May	17	<b>MONTHLY CHARGES</b> June 1, 2021 - June 30, 2021		1.00	\$0.01

**IF YOUR INVOICE DOES NOT LOOK LIKE THIS PLEASE CONTACT 312-942-0042 EXT. 244 for alternate payment method**



Payment due upon receipt of this invoice. 1.5% per month (18% per annum) late charge on balances over 30 days from date of invoice.  
Payments received after invoice date are not reflected.  
To ensure proper credit, please include your account number on your check and include the bottom portion of this invoice. When making payment on multiple accounts, please include the account numbers and the amounts of payment.

### Account Status

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$0.01	\$0.00	\$0.00	\$0.00

We reserve the right to suspend service without notice on any past due account.

**TOTAL THIS INVOICE \$0.01**

**PLEASE PAY THIS AMOUNT \$0.01**

**Please remit to:**

INVOICE NO. 0000064456  
PAGE 1  
DATE May-31-21  
CUSTOMER NO. 2570  
SITE NO. 0  
REFERENCE NO. test

**Recycling Services of Florida**  
**2401 S. Laflin Street**  
**CHICAGO, IL 60608**

AMOUNT OF REMITTANCE

PLEASE RETURN THIS PORTION WITH REMITTANCE

REMARKS